

ODL Annual Report - Fiscal Year: 2006

☒ Finalized ☐ Approved

Library: LUTHER LIBRARY

Library Data and Demographics

☒ Section Finalized

Estimated Data?

Name:	<input type="text" value="LUTHER LIBRARY"/>		
County:	<input type="text" value="OKLAHOMA"/>	Type:	<input type="text" value="BR"/>
Mail Address:	<input type="text" value="Same as Mailing"/>		
Street Address:	<input type="text" value="310 NE 3rd"/>		
City:	<input type="text" value="LUTHER"/>	Zip:	<input type="text" value="73054-9999"/> <input type="text" value="73054-9999"/>
		(Street)	(Mail)
Phone:	<input type="text" value="405-277-9967"/>	Fax:	<input type="text" value="405-277-9967"/>
Toll Free - 800#:	<input type="text"/>		
Director's Email:	<input type="text" value="luther@metrolibrary.org"/>		
Library's Web Page:	<input type="text" value="www.metrolibrary.org"/>		
Population:	Adult	Juvenile	Total
City:	<input type="text" value="733"/>	<input type="text" value="350"/>	<input type="text" value="1,083"/>
County:	<input type="text" value="509,359"/>	<input type="text" value="175,184"/>	<input type="text" value="684,543"/>
County Service Area:	<input type="text" value="718"/> Square Miles	Do you serve all in county w/o charge? <input type="text" value="YES"/>	
		If NO, Describe: <input type="text"/>	

Director/Librarian:

Person Completing:

Number Of Branches: BookMobiles: Other Outlets:

Note:

Total Staff FTE	<input type="text" value="0.75"/>	MLS FTE	<input type="text" value="0"/>	Librarian FTE:	<input type="text" value="0.75"/>	Other FTE:	<input type="text" value="0"/>
-----------------	-----------------------------------	---------	--------------------------------	----------------	-----------------------------------	------------	--------------------------------

Library Data and Demographics(2)

Square Footage For Library:

Do you have meeting rooms?

Housed in a building owned or maintained by local government or the system?:

Has any building in the library or system been renovated, expanded, or new construction completed within the period covered by this report?

Total amount spent of building maintenance and/or rent:

Building maintenance and/or rent paid by:

-- Specify if OTHER:

US/State Districts/Representatives

U.S. Congressional District:

Oklahoma House District:

Oklahoma Senate District:

Holdings

☒ Section FinalizedEstimated Data?

Printed Materials	Physical Units	Titles	Added	Discarded
Bound (Books/Serials/Etc.)				
Adult:	5,029	4,727	2,136	2,333
Juvenile:	3,218	2,993	685	1,235
Total Bound:	8,247	7,720	2,821	3,568
Unbound Current Serial Subscriptions (Non Electronic)				
	4.00	4.00	0.00	0.00
Total Printed Materials:	8,251.00	7,724	2,821	3,568

Electronic Materials	Physical Units	Titles	Added	Discarded
Audio Materials:	521.00	521.00	237.00	7.00
Video Materials:	120.00	120.00	80.00	2.00
E-Books:	0.00	0.00	0.00	0.00
E-Serials:	0.00	0.00	0.00	0.00
Licensed Databases:	59.00	36.00	7.00	6.00
Total Electronic Materials:	59.00	36	7	6

Database Detail:

- Paid by your Library	161
- by other coop	0
- by State Library	23

Library Hours

☒ Section Finalized

	Main/HQ	
Hours open per week:	<input type="text" value="25.50"/>	Total Annual Hours: <input type="text" value="1,326.00"/>
Hours after 5pm M-F:	<input type="text" value="0.00"/>	
Hours Sat, Sun:	<input type="text" value="4.00"/>	
Days Closed for Holidays:	<input type="text" value="12.00"/>	

Regular Hours

	Period 1		Period 2		Period 3	
Sun	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mon:	<input type="text" value="9:00am"/>	<input type="text" value="1:00pm"/>	<input type="text" value="1:30pm"/>	<input type="text" value="5:00pm"/>	<input type="text"/>	<input type="text"/>
Tues:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Wed:	<input type="text" value="9:00am"/>	<input type="text" value="1:00pm"/>	<input type="text" value="1:30pm"/>	<input type="text" value="5:00pm"/>	<input type="text"/>	<input type="text"/>
Thurs:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fri:	<input type="text" value="10:00am"/>	<input type="text" value="1:00pm"/>	<input type="text" value="1:30pm"/>	<input type="text" value="5:00pm"/>	<input type="text"/>	<input type="text"/>
Sat:	<input type="text" value="9:00am"/>	<input type="text" value="1:00pm"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Regular Hours Per Week 25.50

Summer Hours

	Period 1		Period 2		Period 3	
Sun	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mon:	<input type="text" value="9:00am"/>	<input type="text" value="1:00pm"/>	<input type="text" value="1:30pm"/>	<input type="text" value="5:00pm"/>	<input type="text"/>	<input type="text"/>
Tues:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Wed:	<input type="text" value="9:00am"/>	<input type="text" value="1:00pm"/>	<input type="text" value="1:30pm"/>	<input type="text" value="5:00pm"/>	<input type="text"/>	<input type="text"/>
Thurs:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fri:	<input type="text" value="10:00am"/>	<input type="text" value="1:00pm"/>	<input type="text" value="1:30pm"/>	<input type="text" value="5:00pm"/>	<input type="text"/>	<input type="text"/>
Sat:	<input type="text" value="9:00am"/>	<input type="text" value="1:00pm"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Summer Hours Per Week 25.50

Reference/Circulation

☒ Section Finalized Estimated Data?

Annual Circulation Transactions

Adult	Juvenile:	Total:
<input type="text" value="36,765"/>	<input type="text" value="12,774"/>	<input type="text" value="49,539"/>

Annual Circulation Transactions Per Capita:

Borrowers

☒ Section Finalized Estimated Data?

Number Of Registered Borrowers

Adult:	Juvenile:	Total:
<input type="text" value="394"/>	<input type="text" value="490"/>	<input type="text" value="884"/>

Number of Family Cards:

Re-Register?

If no to re-register, describe how borrowing records are kept up to date

Programs/InterLibrary

☒ Section Finalized Estimated Data?

Programs	Number	Attendance
Summer 6/05 - 8/05 Note: Last Years Program	7	222
Other programs for children 7/05 - 6/06	16	1121
Programs given for adults 7/05 - 6/06	33	619
Programs given for teens 7/05 - 6/06	1	39
Total Programs:	57	2001
Program Attendance Per Capita:		1.85

Continuing Education/Internet Use

☒ Section Finalized Estimated Data?

Continuing Education

# of Staff	# of Board	Total CEs
<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="4"/>

Electronic Service and Internet Use

Does your library provide electronic services?
(eg. bibliographic and full-text databases, multimedia, InfoTrac)

Does your library have internet access?

Number of users annually

Number of Headquarter/Main Internet Stations?			Total	
Public	<input type="text" value="6"/>	Staff: <input type="text" value="1"/>	Shared <input type="text" value="0"/>	<input type="text" value="7"/>

Internet access is via:

Internet have WIFI?:

Type of connection:

Does your library use an internet filter

- If yes, which filter:

Does your have a web page?

- Update When?	<input type="text"/>
- Which Software?	<input type="text"/>
- Hosted Where?	<input type="text"/>

Salaries and Benefits☒ Section Finalized Estimated Data? **Salaries**

Beginning Librarian's Annual Salary:	<input type="text" value="\$33,093"/>
Director's Current Annual Salary:	<input type="text" value="\$23,010"/>
Director's Hours Per Week:	<input type="text" value="30"/>
Salary @ On 5.15 per hour:	<input type="text" value="\$8,034"/>

Other Salaries

(Annual)

Assistant or Deputy Director (Avg)	<input type="text" value="\$0"/>	Department Head	<input type="text" value="\$70,990"/>
Information Technology Director:	<input type="text" value="\$77,896"/>	Selector:	<input type="text" value="\$53,321"/>

Board/Staff Data☒ Section Finalized**Months The Board Meets**

☒ Jan ☒ Feb ☒ Mar ☒ Apr ☒ May ☒ Jun
☒ Jul ☒ Aug ☒ Sep ☒ Oct ☒ Nov ☒ Dec

Board meeting time:
In which week?
Day of week:
MeetFrequency

Number of Board Members:
Number of Staff Members:

Equipment

☒ Section Finalized

Photocopier?

Automated Circulation System?

Microfilm/Fiche Reader/Printer?

Which automation system?

Microcomputers?

Windows Based?

Number of microcomputers:

Public:

Staff:

Shared:

Automated Public Access Catalog?

Number of OPACs only:

Policies and Catalog

☒ Section Finalized

Policies

Friends of Library Group?

Local Literacy Program?

Friends
Contact
Name and
Address

Literacy Contact
Name _Phone

Written statement of purpose?

Year last reviewed